## PUC SPEL Online Center



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## Grammar Reference

## **Grammar Reference: The Passive Voice**

In spoken English, many conversations are about the people in the conversations and what they have done or are doing. The focus in these conversations is on the "*doer*" of the actions. This is called the active voice. The passive voice is used less frequently in spoken English.

The passive voice is used when the "doer" of the action is unknown, unimportant, or obvious. The focus of passive voice is on the "receiver" of the action, NOT the "doer". The "receiver "of the action becomes the subject of the sentence. However, when the agent is important, it should be introduced after the preposition by.

Form = Subject + form of be + past participle (+ by + agent)

Examples: Simple present: Nelson Mandela is

remembered for his inspiring words and

actions.

Present continuous: Most of his teachings are

still being applied today.

Present perfect: Lives *have been forever* 

**changed** by her choice that day.

Future: Rosa Parks *is going to forever be* remembered as the woman who sparked a civil

fire.

Modals: He *will be honored* at the hall of fame.

Past modals: No one **should have been** 

surprised.

In short answers, you can use the passive voice with a modal.

Example: I don't know but he *should have been*.

The verb **get** can also serve as an auxiliary to the passive voice. It is much more informal and used in spoken English. **Get** communicates change.

Example: They got married in 2006.

Grammar Reference: Subject-verb Agreement with Quantifiers

Having a subject and verb agree in tense and count can sometimes be difficult, especially when we add words like quantifiers.

All (of), a lot of, lots of, plenty of, some (of), most (of), and fractions (half, one third, etc.) take a singular verb if the noun they modify is singular or non-count and they take a plural verb if the noun they modify is plural.

Examples: A lot of English grammar is complicated.

**Most people don't** need to learn Chinese for

work, but I do.

More than half of emails contain grammar

mistakes.

*Half of my family likes* to eat spicy food.

A (*large/small/great*) number always modifies a *plural* noun and takes a *plural* verb.

Example: A (*large/small/great*) number of *students* in

my class were absent last Monday.

Each of, every one of, none of, and collective nouns (a majority of, a minority of, etc.) take a *singular* verb. However, in **informal** spoken English, they often take a *plural* verb after a *plural* noun.

Examples: *None of us has* the right to correct other

people's grammar.

Each of you uses your phones way too much.

The majority of teenagers use slang

frequently.

Each of the students in the class has a copy of

the textbook.

Everyone, someone, anyone, no one, each + noun, and every + noun are followed by a singular verb.

Examples: **No one expects** to wait for so long. **Every** detail **matters**.

Some examples of collective nouns: team, audience, class, couple, crowd, family, group, and team. Usually, when a collective noun refers to a *single* unit, a *singular* pronoun is used to refer to it.

Example: *My football team has* a lot of great players on it.

When a collective noun refers to a *group* of individuals, a *plural* noun is used.

Example: *My football team is* great. They are all my close friends.